



## **Candidate Registration User Manual**

**UPSDM 2.0**

**20<sup>th</sup> February, 2020**

## **User Manual for Training Partner Profile**

## Candidate Registration

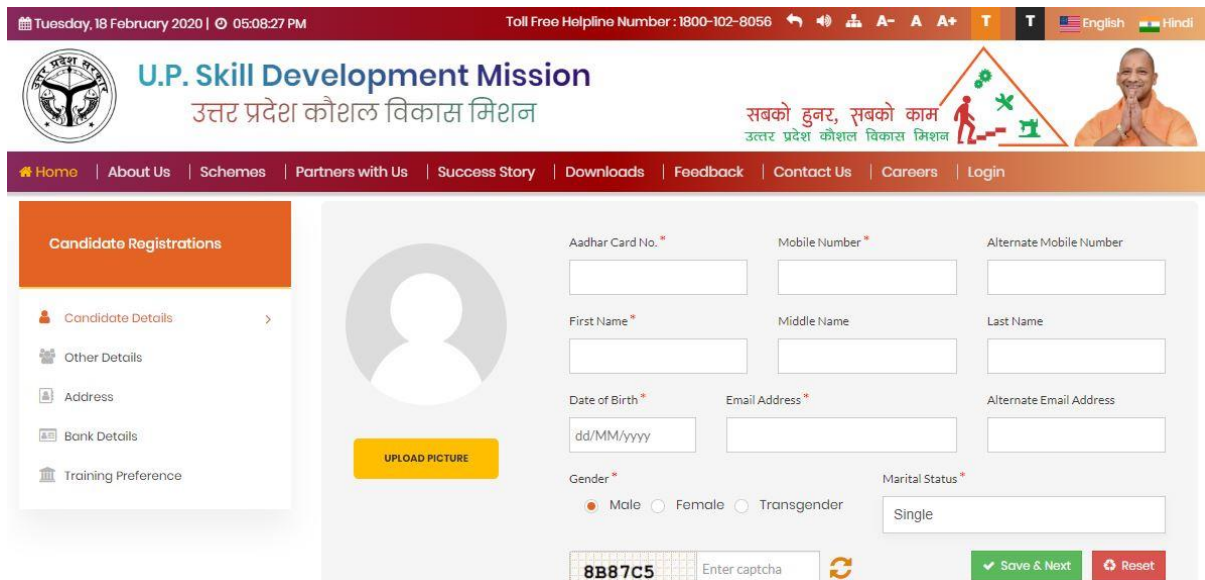
To register the candidate visit [www.upsdm.gov.in](http://www.upsdm.gov.in). After opening the UPSDM website there will be a link i.e. Candidate Registration, click on it to register



**Click on this link to register the candidate**

## Candidate Details

In this page candidates has to fill the required details like Aadhar Number, Mobile No, Alternative Mobile Number, Candidate First Name, Middle Name, Last Name, Date of Birth, email address, gender and marital status along with captcha code.



The screenshot displays the 'Candidate Registrations' page on the UPSDM portal. The page header includes the date 'Tuesday, 18 February 2020' at '05:08:27 PM', a toll-free helpline number '1800-102-8056', and language options for 'English' and 'Hindi'. The main header features the UPSDM logo, the text 'U.P. Skill Development Mission' and 'उत्तर प्रदेश कौशल विकास मिशन', and a slogan in Hindi: 'सबको दुनर, सबको काम' (Everyone has a dream, everyone has work) with the tagline 'उत्तर प्रदेश कौशल विकास मिशन'. A navigation menu includes 'Home', 'About Us', 'Schemes', 'Partners with Us', 'Success Story', 'Downloads', 'Feedback', 'Contact Us', 'Careers', and 'Login'. The registration form is divided into several sections: a profile picture upload area with an 'UPLOAD PICTURE' button; a grid of input fields for 'Aadhar Card No.\*', 'Mobile Number\*', 'Alternate Mobile Number', 'First Name\*', 'Middle Name', 'Last Name', 'Date of Birth\*' (with a 'dd/MM/yyyy' placeholder), 'Email Address\*', and 'Alternate Email Address'; a 'Gender\*' section with radio buttons for 'Male', 'Female', and 'Transgender'; and a 'Marital Status\*' dropdown menu currently set to 'Single'. At the bottom of the form, there is a captcha box showing '8B87C5', an 'Enter captcha' field, a refresh icon, and two buttons: 'Save & Next' and 'Reset'.

Fig-2

Candidate who had already registered in UPSDM portal or already taken training from UPSDM or any concerned scheme will not be able to register on UPSDM portal.

## Candidate Other Details

In this page candidates has to fill the required details like Guardian Name, Relation with guardian, Mother name, Household Income, Religion, Category, Highest Qualification, BOCW, SC/ST PwD details etc. in this tab

**Candidate Registrations**

- Candidate Details
- Other Details**
- Address
- Bank Details
- Training Preference

Guardian Name \*  Relation With Guardian \*  Mother's Name \*

Household Income(Annual) \*  Family Occupation  Is Family Dependent on Candidate  Yes  No

Religion \*  Category \*  Highest Qualification \*  Employment Status

Certificate	Is Applicable	Proof	Certificate No.	Issued By	Issued On	Issued At
Belong to Construction Worker Family(BOCW) *	<input type="text" value="No"/>		<input type="text" value="Certificate Nr"/>	<input type="text" value="Issued By"/>	<input type="text" value="Issued On"/>	<input type="text" value="-Select-"/>
BOCW Candidate Type <input type="radio"/> BOCW Worker Dependent <input checked="" type="radio"/> BOCW Registered Worker						
Belong to BPL Family *	<input type="text" value="No"/>	<input type="text" value="-Select-"/>	<input type="text" value="Certificate Nr"/>	<input type="text" value="Issued By"/>	<input type="text" value="Issued On"/>	<input type="text" value="-Select-"/>
Is Physically Handicapped *	<input type="text" value="No"/>		<input type="text" value="Certificate Nr"/>	<input type="text" value="Issued By"/>	<input type="text" value="Issued On"/>	<input type="text" value="-Select-"/>
Belong to SC/ST *	<input type="text" value="No"/>		<input type="text" value="Certificate Nr"/>	<input type="text" value="Issued By"/>	<input type="text" value="Issued On"/>	<input type="text" value="-Select-"/>

Fig-3

## Candidate Address Details

In this page candidates has to fill the required details like proper Permanent address & the Correspondence / Mailing Address along with PIN code.

The screenshot displays a web form for 'Candidate Registrations'. On the left is a sidebar menu with options: Candidate Details, Other Details, Address (highlighted), Bank Details, and Training Preference. The main form is divided into two sections: 'Permanent Address' and 'Mailing Address'. Each section includes a radio button for 'Area Classification' (Rural or Urban), dropdown menus for 'District', 'Tehsil', 'Block', and 'Gram Panchayat', a 'Village' dropdown, and text input fields for 'Address' and 'Pin Code'. A 'Check If Same as Above' checkbox is present at the start of the Mailing Address section. At the bottom right, there are 'Save & Next' and 'Reset' buttons.

Fig-4

## Candidate Bank Details

In this page candidates has to fill his own bank details so that if any DBT will be transfer to the candidates then candidates will directly receive the benefits.

The screenshot displays the U.P. Skill Development Mission website. The header includes the date and time (Tuesday, 18 February 2020 | 05:25:14 PM), a toll-free helpline number (1800-102-8056), and language options (English, Hindi). The main navigation menu contains links for Home, About Us, Schemes, Partners with Us, Success Story, Downloads, Feedback, Contact Us, Careers, and Login. The central banner features the text "Candidate Registration" in white on a dark blue background. Below the banner, the breadcrumb "Home > Candidate Registration" is visible. The main content area is divided into two sections: a left sidebar and a right form area. The sidebar, titled "Candidate Registrations", lists several options: Candidate Details, Other Details, Address, Bank Details (highlighted with a right-pointing arrow), and Training Preference. The form area contains the following fields: Bank Name (a dropdown menu showing "-Select-"), IFSC Code, Branch, Bank Account No., and Account Holder's Name. At the bottom right of the form, there are two buttons: "Save & Next" (green) and "Reset" (red).

**Note: - Here only candidates bank details are required not any other family member bank details allowed.**

## Candidate Training Preferences

In this page candidates has to fill his training preferences from which training partner, district and sector preferred for the training.

**Candidate Registrations**

- Candidate Details
- Other Details
- Address
- Bank Details
- Training Preference** >

Facilitated by/Mobilized by \*

Government Machinery  Training Partner  NGO  Other

**Preference 1**

Sector \*  Course \*  District \*

Training Partner \*

**Preference 2**

Sector  Course  District

Training Partner

**Preference 3**

Sector  Course  District

Training Partner